

DUTIES OF THE EXHIBITION OFFICIALS

EXHIBITION SUPERVISORS

The main duties of Exhibition Supervisors and Deputies are to:

- a. Train Exhibition Officers under the supervision of the District Electoral Officer.
- b. Distribute all materials needed for the exhibition exercise to Exhibition Officers.
- c. Make daily visits to Exhibition Centres in the District.
- d. Ensure that the Exhibition Centres do not run out of materials during the period of the exercise.
- e. Ensure that prescribed exhibition procedures are followed.
- f. Collect all exhibited voters' registers and other lists, used and unused forms and other materials from the Exhibition Officers and hand them over to the District Electoral Officer, at the end of the exercise.

THE EXHIBITION OFFICER

The Exhibition Officer will assist all registered voters to go through the required procedures at the centre. The Exhibition Officer verifies the biographic data (e.g. name, sex, age) of prospective voters and handles all correction, inclusion and objection claims.

As the one in charge of the Exhibition Centre, the Exhibition Officer has the responsibility to ensure general order and proper conduct of the Exhibition exercise at the centre. He/she must therefore swiftly resolve problems that may arise at the centre or report to the Supervisors